

Formation of Ed.S. Committee
Department of Teaching, Learning, and Sociocultural Studies
Language, Reading, and Culture

Committees: An Ed.S. student needs to have a committee two times in graduate program:

1. Qualifying

At the time the student is ready to qualify, a three member committee representing the student's major examines the student. The committee will make recommendations to the student about the plan of work which must be filed following qualifying. The student's advisor, selected by the student, is the chair of the committee. The qualifying examination should take place during the student's first year in the program or when 9-15 units are completed.

2. The Project or Thesis Committee

This committee serves through the period from the preparation and acceptance of the student's proposal to the acceptance presentation. The committee includes three members from the major. The student's advisor may be the dissertation director. The director of the project and one other tenure-track member of the major committee must be from the major department.

*Changes in the committee during the dissertation period require a petition and approval.

Members of the committee may serve for both purposes, although changes in the committee may be made for subsequent purposes without any petitions or approval, the previous committee will serve until the next committee is officially named. In each instance the student will invite faculty to serve on the committee and should inform faculty of changes as a matter of information and courtesy. Faculty may decline the original invitation and may drop off the committee once each purpose is achieved.

While it is the policy of the Department, currently, to assign an interim advisor, the student's advisor is chosen ultimately by the student. Subsequent to designating an official advisor, changes require petition. It is recommended that students establish a relationship with each committee member before each of the committee functions.

*If the third member of the committee is a faculty member from outside the Department, a letter of explanation signed by the Department Chair must be included in the student's folder.