



School Psychology Program
Educational Specialist Student Handbook

Department of Disability and Psychoeducational Studies
College of Education
Tucson, Arizona
Chandler, Arizona

2022-2023

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Chapter 1. Overview, Philosophy, and Aims of the School Psychology EdS Program

Purpose of the Handbook and Students' Obligation

This handbook is prepared for students admitted into the Educational Specialist (EdS) program in School Psychology attending the Tucson and Chandler campuses. Program applicants can find admission requirements and procedures at <https://www.coe.arizona.edu/dps/school-psychology/apply>. Although constructed for students, the University of Arizona faculty frequently consult the Handbook. As such it signifies a written document in which both students and faculty find policies, procedures, practices, expectations, and guidance regarding the EdS program in School Psychology at the University of Arizona. Consequently, the Handbook represents, in part, a contract between the program and its incoming students. Both students and faculty are bound by its elements. Critically, the EdS Handbook and its contents change over time. This means that each incoming student cohort follows the information contained in the designated Handbook. In this case, the incoming 2022-2023 EdS cohort complies with policies contained herein; it is not bound to prior policies. Similarly, the 2022-2023 EdS cohort is not obliged to comply with policy changes that might appear in subsequent Handbook iterations. However, it may be in your best interests to follow changes in subsequent handbooks as they are often a reflection of changes in the field. This policy does not apply to the Fieldwork Handbook. All information related to field experiences is found in the Fieldwork Handbook and students are bound by the information applicable to the current year that you are engaged in fieldwork.

As a student enrolled at the University of Arizona, school psychology students must also comply with general University of Arizona student rules and with Graduate College policies. The EdS Handbook describes requirements in accordance with overarching university policies. However, when there is disagreement or when other official sources (e.g., Graduate College) impose different or more stringent requirements, then the more stringent requirements apply. Critically, students are obliged to familiarize themselves with the contents of this Handbook and with Graduate College policies (grad.arizona.edu/). It is these written documents—not informal practices, verbal statements, or supposition—that embody the University of Arizona's pact with its EdS School Psychology students.

Program Overview

The University of Arizona (www.arizona.edu) is the flagship institution in the State of Arizona and one of the leading universities in the country. The Carnegie Foundation gave Arizona its highest classification for research activity (VH, "very high"). The University of Arizona is the first four-year public university in the state of Arizona to be federally recognized as a **Hispanic Serving Institution (HSI)**. The university is also a Land/Space Grant university and a member of the prestigious Association of American Universities. As a research intensive land-grant HSI, the University of Arizona is committed to responsively meeting the educational needs of our vibrant and increasingly diverse communities of Arizona.

The University of Arizona sits on the original homelands of indigenous peoples who have stewarded this land since time immemorial. As such, *we respectfully acknowledge the University of Arizona is on the land and territories of Indigenous peoples. Today, Arizona is home to 22 federally recognized tribes, with Tucson being home to the O'odham and the Yaqui. Committed to diversity and inclusion, the University strives to build sustainable relationships with sovereign Native Nations and Indigenous communities through education offerings, partnerships, and community service.* Aligning with the university's core

value of a diverse and inclusive community, it is an institutional responsibility to recognize and acknowledge the people, culture and history that make up the Wildcat community. At the institutional level, it is important to be proactive in broadening awareness throughout campus to ensure our students feel represented and valued.

The School Psychology program resides within the Department of Disability and Psychoeducational Studies, a department within the College of Education. The School Psychology program at the University of Arizona has trained school psychologists since the 1960s. During this time, the University of Arizona's philosophy and methods for training school psychologists have evolved to keep pace with a changing and increasingly diverse society and its needs. The EdS degree has been offered on the Tucson campus since the 1960's. Tucson students typically receive instruction from full-time UArizona Tucson faculty, and they enroll in courses with counterparts from the University of Arizona PhD program in school psychology. UArizona school psychology students have been trained at the UArizona Chandler site since 2012. Chandler students typically receive instruction by a combination of permanent and adjunct faculty members who are highly qualified, and many of whom are currently practicing school psychologists in the Phoenix metropolitan area. Although course schedules and instructional staff differ, both sites offer the same content and University of Arizona EdS degree.

University of Arizona's School Psychology Training Model

The School Psychology program philosophy is guided by the “scholar-practitioner” training model. According to this model, a school psychologist is a scholar, a consumer of research, and a highly trained professional prepared to apply extensive content knowledge and sophisticated techniques to solve students’ problems. Moreover, the notion of the school psychologist as a scholar-practitioner is consistent with the University of Arizona’s College of Education conceptual framework, which views the professional educator as a reflective decision maker. Critically, the program’s philosophy requires school psychologists to apply problem-solving skills fairly and equitably within a multicultural and diverse society. By necessity, a school psychologist practicing in this manner is capable of applying many psychological principles, theories, and research findings, as well as evidence-based assessment and intervention procedures. In addition, the program prepares school psychologists to engage in life-long learning and to advance the profession by publishing or presenting scholarly papers at professional association meetings and/or leading national, state, and local school psychology organizations.

Program Aims and Student Competencies

Consistent with the problem-solving conceptualization and its scholar-practitioner training model, the School Psychology program at the University of Arizona has identified six program aims (listed below). These aims relate to educating school psychologists with the requisite knowledge and skills to deliver the highest quality psychological services to children and youth. The overarching goal is to train beginning professionals with broad and deep skills in such areas as psychoeducational assessment and diagnosis, intervention, consultation, and evaluation, which includes engendering a commitment toward life-long learning and advancing the profession through the application of evidence-based psychological practices to a diversity of individuals. Additionally, the program emphasizes the importance of students’ clear understanding of ethical practices and their judicious implementation in the delivery of services to children and youth from diverse cultural and linguistic backgrounds.

Aim 1: Prepare graduates to provide school psychological services and engage in scholarly activities within a culturally diverse society.

Aim 2: Prepare students to use a problem-solving approach when working with children and adolescents.

Aim 3: Prepare graduates to be lifelong learners who are skilled in the interface between science, theory, and practice.

Aim 4: Prepare graduates for supervisory, leadership, and service roles in the field of school psychology.

Aim 5: Prepare graduates in the APA and NASP ethical principles, professional practices, and relevant laws associated with the delivery of school psychological services to children and adolescents.

Aim 6: Prepare graduates to exhibit professional attitudes, values, effective communication, and interpersonal skills in their provision of health service activities and conduct of research.

The program also monitors its students regarding mastery of standards created by the National Association of School Psychologists (NASP). These ten training domains indicate the array of skills and knowledge necessary for the effective and ethical practice of school psychology.

NASP Domains of Practice

Practices That Permeate All Aspects of Service Delivery

Domain 1: Data-Based Decision Making and Accountability. School psychologists understand and utilize assessment methods for identifying strengths and needs; for developing effective interventions, services, and programs; and for measuring progress and outcomes within a multitiered system of supports. School psychologists use a problem-solving framework as the basis for all professional activities. School psychologists systematically collect data from multiple sources as a foundation for decision making at the individual, group, and systems levels, and consider ecological factors (e.g., classroom, family, and community characteristics) as a context for assessment and intervention.

Domain 2: Consultation and Collaboration. School psychologists understand varied models and strategies of consultation and collaboration applicable to individuals, families, groups, and systems, as well as methods to promote effective implementation of services. As part of a systematic and comprehensive process of effective decision making and problem solving that permeates all aspects of service delivery, school psychologists demonstrate skills to consult, collaborate, and communicate effectively with others.

Direct and Indirect Services for Children, Families, and Schools

Student-Level Services

Domain 3: Interventions and Instructional Support to Develop Academic Skills. School psychologists understand the biological, cultural, and social influences on academic skills; human learning, cognitive, and developmental processes; and evidence-based curricula and instructional strategies. School psychologists, in collaboration with others, use assessment and data collection methods to implement and evaluate services that support academic skill development in children.

Domain 4: Interventions and Mental Health Services to Develop Social and Life Skills. School psychologists understand the biological, cultural, developmental, and social influences on mental and behavioral health; behavioral and emotional impacts on learning; and evidence-based strategies to promote social–emotional functioning. School psychologists, in collaboration with others, design, implement, and evaluate services that promote resilience and positive behavior, support socialization and adaptive skills, and enhance mental and behavioral health.

Systems-Level Services

Domain 5: School-Wide Practices to Promote Learning. School psychologists understand systems' structures, organization, and theory; general and special education programming; implementation science; and evidence-based school-wide practices that promote learning, positive behavior, and mental health. School psychologists, in collaboration with others, develop and implement practices and strategies to create and maintain safe, effective, and supportive learning environments for students and school staff.

Domain 6: Services to Promote Safe and Supportive Schools. School psychologists understand principles and research related to social–emotional well-being, resilience, and risk factors in learning, mental and behavioral health, services in schools and communities to support multitiered prevention and health promotion, and evidence-based strategies for creating safe and supportive schools. School

psychologists, in collaboration with others, promote preventive and responsive services that enhance learning, mental and behavioral health, and psychological and physical safety and implement effective crisis prevention, protection, mitigation, response, and recovery

Domain 7: Family, School, and Community Collaboration. School psychologists understand principles and research related to family systems, strengths, needs, and cultures; evidence-based strategies to support positive family influences on children’s learning and mental health; and strategies to develop collaboration between families and schools. School psychologists, in collaboration with others, design, implement, and evaluate services that respond to culture and context. They facilitate family and school partnerships and interactions with community agencies to enhance academic and social–behavioral outcomes for children.

Foundations of School Psychological Service Delivery

Domain 8: Equitable Practices for Diverse Student Populations. School psychologists have knowledge of, and inherent respect for, individual differences, abilities, disabilities, and other diverse characteristics and the effects they have on development and learning. They also understand principles and research related to diversity in children, families, schools, and communities, including factors related to child development, religion, culture and cultural identity, race, sexual orientation, gender identity and expression, socioeconomic status, and other variables. School psychologists implement evidence-based strategies to enhance services in both general and special education and to address potential influences related to diversity. School psychologists demonstrate skills to provide professional services that promote effective functioning for individuals, families, and schools with diverse characteristics, cultures, and backgrounds through an ecological lens across multiple contexts. School psychologists recognize that equitable practices for diverse student populations, respect for diversity in development and learning, and advocacy for social justice are foundational to effective service delivery. While equality ensures that all children have the same access to general and special educational opportunities, equity ensures that each student receives what they need to benefit from these opportunities.

School psychologists have knowledge of research design, statistics, measurement, and varied data collection and analysis techniques sufficient for understanding research, interpreting data, and evaluating programs in applied settings. As scientist practitioners, school psychologists evaluate and apply research as a foundation for service delivery and, in collaboration with others, use various techniques and technology resources for data collection, measurement, and analysis to support effective practices at the individual, group, and/or systems levels.

Domain 10: Legal, Ethical, and Professional Practice. School psychologists have knowledge of the history and foundations of school psychology; multiple service models and methods; ethical, legal, and professional standards; and other factors related to professional identity and effective practice as school psychologists. School psychologists provide services consistent with ethical, legal, and professional standards; engage in responsive ethical and professional decision making; collaborate with other professionals; and apply professional work characteristics needed for effective practice as school psychologists, including effective interpersonal skills, responsibility, adaptability, initiative, dependability, technological competence, advocacy skills, respect for human diversity, and a commitment to social justice and equity.

The Importance of Program Aims and Their Assessment in the School Psychology Program

The curriculum of the School Psychology program forms a set of inter-related and hierarchical experiences. These experiences are designed to support students to master program aims in their progression toward graduation. As seen later in this Handbook (Chapter 2), students first enroll in courses that provide basic knowledge of psychological concepts and principles, important research findings from school psychology, psychology, and related fields, as well as socialization in the ethical practice of school psychology. Approximately one-half of these early courses permit students to commence their acquisition of applied skills via course-integrated practicum experiences. Subsequent courses build on this base. Particularly important regarding the interface among theory, science, and practice are two capstone experiences. These are the School Psychology Practicum (SERP 694B) and School Psychology Internship (SERP 693B). In both Tucson and Chandler, SERP 694B is typically completed during students' second year, and SERP 693B is typically completed during students' third year. Regarding overall development as a scholar-practitioner, three additional key program aspects are relevant: the EdS Comprehensive Examination, the EdS Working Portfolio, and the EdS Internship Portfolio.

As a result of the program's curriculum structure, students advance stepwise toward ultimate mastery of all program Aims. It is central to the program's philosophy that this progress is monitored and that students receive recurring feedback about their progress toward eventual attainment of program Aims. The program monitors its students regarding mastery of standards created by the National Association of School Psychologists (NASP) in multiple ways.

First, the UArizona program uses "embedded course assessments" to document that students have mastered each of the 10 NASP standards. This is accomplished by judging student mastery of key skills and knowledge when students demonstrate technical mastery (e.g., reliable and valid administration of intelligence tests), applied skills (e.g., completion of a functional behavioral analysis), or school psychology content knowledge (e.g., completion of a classroom paper based on a literature review).

Second, students receive an annual student evaluation formally documenting progress in the program. This evaluation is based in part on review of the working portfolio, maintained by students while enrolled. The portfolio is reviewed in conjunction with the annual student evaluation. The portfolio has specific artifacts, or work products, that are required and are reviewed by faculty. Students in the program are preparing for a career that requires sensitivity and professionalism. To that end, faculty will also be providing feedback on student performance and presentation outside of formal academic progress. These nonacademic factors may include work habits, personal characteristics that may enhance or detract from professional performance, and appropriateness of interactions with classmates, faculty, school sites and the larger community. Students should be aware that establishing boundaries requires thought and foresight; this includes use of social media. If it is determined that the student is struggling in any of the above mentioned areas the faculty will work with the student to address the areas of need. If concerns about student academic progress and/or the student's nonacademic factors are significant, further advancement through coursework may be delayed, which in turn could delay program completion. Students making unsatisfactory progress will be required to meet with their advisor and develop a plan to make necessary improvements. See Appendix C for Performance Concern Process.

It is important that each student is familiar with the Aims, and training standards listed above and with the program's methods of monitoring student progress. Likewise, regular student-advisor contact is

indispensable to understanding the University of Arizona's program philosophy, aims, and monitoring one's progress toward mastery of those aims. Finally, development of skills, knowledge, and refinement of professionalism does not stop when the EdS degree is granted. Such information comprises part of the formative and summative data the program deems essential to long-term success in implementing its training philosophy and curriculum.

Commitment to Multiculturalism, Diversity and Social Justice

The School Psychology Program at the University of Arizona is fully committed to instilling the value of multiculturalism, diversity, and social justice. Our program encourages students to develop their knowledge and understanding of the provision of psychological services to a society that is diverse in terms of, for example, language, race, disability status, religion, cultural background, sexual orientation, and gender identity. This is accomplished through discussion of current research related to diversity in areas such as assessment, diagnosis, and consultation. Furthermore, opportunities are provided for field experience with the diverse populations of the Southwest. Our program endorses the National Association of School Psychologists' [Unified Antiracism Statement and Call to Action](#).

"Social justice is both a process and a goal that requires action. School Psychologists work to ensure the protection of the educational rights, opportunities, and well-being of all children, especially those whose voices have been muted, identities obscured, or needs ignored. Social justice requires promoting nondiscriminatory practices and the empowerment of families and communities. School psychologists enact social justice through culturally responsive professional practice and advocacy to create schools, communities, and systems that ensure equity and fairness for all children and youth. – (Adopted by the NASP Board of Directors, April 2017)." <https://www.nasponline.org/social-justice>

Chapter 2. Requirements for the EdS Degree in School Psychology

Students must satisfy degree requirements to earn the EdS degree in School Psychology at the University of Arizona. Table 1 presents a list of requirements.

Table 1. Comprehensive List of School Psychology EdS Program Requirements

Required Task	Suggested Completion Date
Plan of Study	Intro to School Psychology Class
Eligibility Criteria for Practicum	After completion of 1 st year
Working Portfolio Review	January of 2 nd year.
Eligibility Criteria for Internship	After completion of 2 nd year
Completion of Plan of Study, except for Internship	End of 2 nd Year
EdS Comprehensive Examination: PRAXIS	First Semester of 3 rd Year
Minimum Academic Grades	Every semester
EdS School Psychology Internship including portfolio	End of 3 rd year

Plan of Study

Students must prepare a plan of study. Table 2 below indicates required courses. The student files a Plan of Study using GradPath forms found in UAccess Student. Frequently Asked Questions are found on the Graduate College website. The program's EdS curriculum permits students to complete requirements for certification in school psychology required by the Arizona Department of Education and for the Nationally Certified School Psychologist (NCSP) credential offered by the National Association of School Psychologists. The course sequence was created to facilitate students' skill development, and as a result some courses have prerequisites or corequisites. Students must work with their academic advisor to develop their plan of study, as any deviations from the course sequence may result in additional time to complete the program. In addition to the plan of study, students can take opportunities to expand on their regular education and training curriculum in school psychology. This might be done, for example, by enrolling in optional courses related to behavior disorders, learning disability, deafness/hard of hearing, blindness, school counseling, and rehabilitation counseling. These additional courses are offered primarily at the UArizona-Tucson Campus. UArizona Chandler students interested in additional courses should consult with their advisor about possible options. It should also be noted that enrollment in such optional courses may increase the number of semesters that a student spends within the program.

Regarding each student's Plan of Study, SERP 694B (School Psychology Practicum) and SERP 693B (School Psychology Internship) are particularly important. In these courses EdS students develop and refine their practice skills under close supervision. In light of their importance, both courses include detailed guidelines regarding students' eligibility to enroll (i.e., satisfaction of prerequisites), individualization of experiences during the course, possession of professional liability coverage and IVP fingerprint clearance, and credentials of on-site supervisor. The Internship in School Psychology includes additional rules regarding the nature of the training site and its relationship to the intern (who is typically a paid employee). Consequently, it is essential that all students examine carefully the contents of the current Fieldwork Handbook and appendices during each year in the program and recurrently as they progress through these two key classes.

Table 2. EdS Program of Study

Required Courses	Credits
SERP 511A: Basic Academic Skills for High Incidence Disabilities	3
SERP 512: School and Community Violence: Crisis Prevention, Intervention, and Response	3
SERP 517: Behavior Modification in Schools	3
SERP 549: Introduction to School Psychology	3
SERP 559: Diversity in School Psychology	3
SERP 601: Cognition & Development	3
SERP 602: Early Childhood Assessment & Intervention	3
SERP 638: Psychological Consultation & Supervision	3
SERP 674B: Cognitive Assessment	3
SERP 677: Personality and Social Emotional Assessment	3
SERP 679: Educational & Psychological Assessment of Children	3
SERP 685: Behavior Disorders	3
SERP 686: Child Psychotherapy	3
SERP 693B: School Psychology Internship	12
SERP 694B: School Psychology Practicum	3
SERP 695P: Research Methods & Measurement in School Psychology	3
SERP 696B: Neuropsychological Basis of Behavior & Learning	3
SERP 696C: Professional Standards, Ethics, & Issues in School Psychology	3
EDP 541: Statistical Methods in Education	4
Total	67

EdS Portfolio Requirements

A portfolio is an organized collection of assignments, work products, and evidence of a student's progress in the University of Arizona School Psychology program. Thus, the portfolio documents a student's comprehensive knowledge and professional competence. The portfolio includes work samples that have been completed throughout the program (e.g., assignments and case reports embedded in courses) and other products that are created specifically for the portfolio (e.g., case reports created during practicum or internship). The portfolio process is designed to meet the following goals:

1. To provide students with a systematic and instructional opportunity to assess their own competencies and progress in the program.
2. To provide students with an opportunity to demonstrate competencies consistent with program aims and expected outcomes.
3. To provide students with an opportunity to reflect on areas in need of further preparation and training.

The portfolio is *not* designed to prove that you have met the academic requirements for a graduate degree or for the school psychologist credential. Completion of course and program requirements is separate from the portfolio process and is verified by the DPS Graduate Program Coordinator and the COE Credential Analyst. Program faculty reserves the right to alter the exact components of each method to correspond with program aims and requirements, as well as requirements from

accreditation bodies. Students will be given sufficient notice of any changes to properly prepare and complete each component.

Portfolio and performance reviews will be conducted for all students in the school psychology program as part of the student evaluation process. Eligibility Criteria for Practicum and Internship forms are completed after grades have posted for the preceding semester.

Table 3. Portfolio and Performance Review Deadlines

	Performance and Portfolio Reviews	Submit by
YEAR 1	Performance Review as part of Eligibility Criteria for Practicum	After the end of 1 st Year
YEAR 2	Working Portfolio Review	January of 2 nd Year
YEAR 2	Performance Review as part of Eligibility Criteria for Internship	After the end of 2 nd Year
YEAR 3	Internship Portfolio Review	Products due throughout Internship

General Portfolio Guidelines

Portfolios should adhere to the following components/expectations:

- Follow Table of Contents (Appendix A).
- Layout/presentation quality of each product should be clear and easy to read.
- Work products should be the original document turned into the instructor, with edits and revisions made following instructor feedback, visible through track changes. The original course rubric completed by the instructor must be included for each portfolio piece.
- All identifying information regarding clients should be removed/de-identified from each product.
- Portfolio pieces should represent the best exemplars of your work products from your coursework. You must earn a minimum of 80% (based on class rubric) for each work product for a successful portfolio review.

Working Portfolio

The working portfolio documents students' progress in the first two years of the program. It includes the following sections (See Table of Contents in Appendix A):

1. Professional Development
2. Field Experiences
3. Core Assignments with accompanying rubric from the course instructor

Please note that the portfolio builds from year to year; therefore, students may not have all the required experiences expected when submitting the working portfolio in Years 1 and 2. Students are required to submit materials based on their coursework and experiences at the time of submission. Materials should be updated and added each year in your student Box folder. See Table 3 for specific due dates.

Working Portfolio Review

All students are assigned a committee made up of two school psychology faculty members. The student's advisor serves as the committee chair. Both members, one of whom is the chair, must be present at the oral portion of the working portfolio review.

Students will need to prepare for and be ready to respond orally to questions based on their coursework and portfolio materials, including an updated curriculum vitae, a Plan of Study, a transcript and a statement of professional goals and objectives. Two committee members must sign-off indicating their approval at the end of the portfolio review. Students will be provided oral and/or written feedback from faculty members following the portfolio review.

Minimum Coursework

The School Psychology EdS Degree program requires a minimum of 67 graduate credits beyond the Bachelor's degree; a minimum of 55 credits must be completed prior to internship. Students enroll in a minimum of 12 credits of internship. Students typically spend a minimum of three years of study (one of which is a year-long internship) to complete their required coursework. Students are permitted by the Graduate College to petition to transfer up to 12 credit hours. All courses, including transfer courses must have been taken within the 6 years preceding the date a degree is conferred. Often courses taken in the 3 years prior to beginning the program fall in this window. Courses that were previously taken at other institutions are generally accepted for transfer only when they are equivalent regarding content, rigor, and institutional setting (e.g., department, college, university) with the UArizona courses that they might replace. Each student's advisor works to clarify issues related to minimum number of course hours and issues pertaining to transfer credits. For course descriptions, see the Academic Catalog (<http://catalog.arizona.edu/>); for the UArizona course numbering system see the Graduate College website: <https://catalog.arizona.edu/policy/course-numbering-system>

Residency Requirements

To be considered a resident, The University of Arizona requires two consecutive semesters of full-time academic study (minimum of 9 credits per semester). Graduate assistants, graduate associates, and students on appointment to teaching and research positions at the University of Arizona may satisfy the residency requirement by carrying 6 units for each of four regular semesters provided their full time is devoted to their graduate work and meeting their university employment responsibilities. "In residence" is defined as units offered by The University of Arizona, whether or not they are offered on campus. Enrollment in either Tucson or Chandler-based courses is treated identically for purposes of residency requirements. Specific information can be found at: <https://www.registrar.arizona.edu/residency/general-residency-guidelines>

EdS Comprehensive Examination

Students are required to pass the Educational Specialist Comprehensive Examination to be awarded the EdS degree in school psychology. The Praxis II School Psychologist examination is the EdS Comprehensive Examination. *Students must earn a passing score, using the minimum pass value required by the National Association of School Psychologists.* The minimum passing score at the time this document was prepared was 147, but the minimum score may change over time as determined by the National Association of School Psychologists. Testing deadlines can be found at the Praxis' website at http://www.ets.org/praxis/register/centers_dates/praxisii_deadlines/

It is the policy that if a student fails the UArizona program's EdS Comprehensive Examination (i.e., the Praxis II examination) twice, they will be terminated from the program. However, a student may appeal to the DPS Department Head to take the exam a third time.

Minimum Academic Grades

Students must maintain a minimum 3.0 cumulative grade point average on all course work in their Plan of Study to graduate. If a student's GPA falls below 3.0, they will likely be placed on probation by the Graduate College. In addition, grades of C or lower are unsatisfactory for several key courses in the program (see Chapter 3, "Minimum Course Grades for School Psychology Courses").

EdS School Psychology Internship

The School Psychology internship is a capstone experience designed to help students complete mastery of program-related competencies and refine their school psychology practice skills. Internship programs are selected in collaboration with the academic advisor and approved as acceptable by the Coordinator of Internship or Program Director. In order to receive a grade for their Internship, students must take and pass the written EdS Comprehensive Examination (i.e., Praxis II School Psychologist examination) with a minimum pass score of 147. Students are also required to complete a comprehensive internship portfolio by the last day of classes in the final semester of internship comprised of 5 signature assignments. Details regarding these assignments can be found in the Fieldwork Handbook.

Institutional Recommendation for Arizona School Psychology Certification

The University of Arizona has an agreement with the Arizona Department of Education to provide an Institutional Recommendation (IR) for students who complete an Internship for a minimum of 1200 hours (at least 600 hours in a school setting) and a completion of a graduate degree. The IR is official documentation that the requirements have been met. To request an IR, the student must submit a form at <https://coe.arizona.edu/institutional-recommendation-request-instructions-university-arizona>. This form is typically due by April 1 in the final semester of internship before graduation. It is essential that students complete the form on time to provide ample time to process the documentation and verify completed requirements. An IR cannot be issued to students until they have earned their degree. If you fail to complete your IR at the completion of your program, you may be required to submit your credentials directly to the State of AZ Department of Education to obtain your certification. See the Fieldwork Handbook for additional information.

Chapter 3. Additional Information and Policies

Coursework and Grades

Guarantee of Course Syllabi

At the beginning of each semester, professors are required to provide students with a course syllabus. The syllabus contains an outline of course content and requirements that the student will complete during the semester. As such, the syllabus specifies particular requirements that must be completed by students in order to receive a grade in the course. Thus, a course syllabus is considered a contract between the professor and student. Information contained in the course syllabus, other than the grade and absence policy, may be subject to change with advance notice, as deemed appropriate by the instructor. Schedules within the syllabus may be listed as tentative and adjusted based on students' needs.

Obligatory use of APA Style

All papers submitted in any course in the program are expected to conform to the most recent version of style manual of the American Psychological Association (APA). Consequently, students should familiarize themselves with the manual's content and refer to it frequently. The manual can be purchased online: the *Publication Manual of the American Psychological Association, Seventh Edition* (2020) <http://www.apa.org>.

Minimum Course Grades for School Psychology Courses

Professors award grades as follows: A, B, C, D, or E. Other grades for courses include Pass (P) and Superior (S). According to the University of Arizona grading policies, a "C" grade is a passing grade but does not reflect sufficient competence. Therefore, it is the policy of the School Psychology program that a "C" grade in any of the following courses requires that the student repeat the course and receive a grade of A or B to satisfy program requirements.

SERP 517	Behavior Modification and Theory in the Schools
SERP 549	Introduction to School Psychology
SERP 602	Early Childhood Assessment and Intervention
SERP 638	Psychological Consultation and Supervision
SERP 674B	Cognitive Assessment
SERP 677	Personality and Social Emotional Assessment
SERP 679	Educational & Psychological Assessment of Children
SERP 685	Child Behavior Disorders and Adjustment
SERP 686	Child Psychotherapy
SERP 696C	Professional Standards, Ethics, and Issues in School Psychology

A similar policy exists regarding courses S (Superior), P (Pass), and F (Fail) grade options. That is, if a student receives an F grade in any of the courses below, then the student must repeat the course and earn a grade of S or P to satisfy program requirements.

SERP 694B	Practicum: School Psychology
SERP 693B	Internship: School Psychology

Grades of "I" (Incomplete)

The grade of "I" for "Incomplete" may be awarded only at the end of the semester when only a minor portion of a course's requirement remain incomplete (see UArizona Policy at <https://www.registrar.arizona.edu/grades/incomplete-i-grade>). Students should make arrangements with the instructor to receive an incomplete grade *before* the last day of classes in a semester. Students have a maximum of one calendar year to remove an Incomplete. However, students may not be allowed to enroll in courses in the next semester that build on the learning from the course graded as "incomplete." Additionally, students may not enroll in a second semester of a course with an 'I' grade (e.g., practicum/internship). Therefore, students are strongly encouraged to fulfill requirements for courses with an 'I' grade in a timely manner so that they may progress through the program. Incomplete grades are not included in the calculation of the grade-point average until one year from the date of the award. An Incomplete not removed within one year is replaced by a failing grade of "E" and counted as an "E" in determining the grade-point average. If the student's cumulative grade-point average falls below 3.00 through the conversion of 'Incomplete' grades to failing grades, the student will not be permitted to graduate.

Withdrawal from a Course

The School Psychology program uses the Graduate College's policies regarding withdrawal from a course. The following link provides detailed information <https://grad.arizona.edu/policies/enrollment-policies/schedule-changes>

Grade Appeal Procedure

Students with concerns about the grade they receive in a course should first contact the course instructor. If the concerns are not resolved at the instructor level, then the student may opt to contact the program director and then DPS Department Head if the issue is not resolved. If the issue continues to remain unresolved, the student can make a formal grade appeal as described at <http://catalog.arizona.edu/policy/grade-appeal>.

Satisfactory Academic Progress

All students must maintain Satisfactory Academic Progress to continue in the program. If they fail to do so, then Graduate College policies apply <https://grad.arizona.edu/policies/academic-policies/satisfactory-academic-progress>, which may result in dismissal from the program.

Satisfactory Academic Progress is determined by the following:

1. Graduate College GPA requirements (minimum 3.0 GPA) met in all course work included in the student's Plan of Study
2. Grade of B or higher (or S or P in Practicum or Internship courses) in selected courses (see Chapter 3, "Minimum Course Grades for School Psychology Courses")
3. Program-related Assessment Milestones (see Table 1).

Growth Plan & Termination of a Student from the Program

The School Psychology program follows the guidelines of the University of Arizona Graduate College regarding termination of students from the program (see <https://grad.arizona.edu/policies>). The

program adopted the College of Education due process procedures to identify and monitor students' difficulties and establish a plan for assisting the student with improving performance (Appendix C). Minor concerns will be documented using the Performance Concern Form and Response to Performance Concern Form (Appendix D and Appendix E). Students who are struggling academically or do not meet program competencies will develop a Professional Growth Plan (Appendix F) in consultation with their academic advisor. When a student demonstrates unsatisfactory progress in the program and does not fulfill the expectations agreed upon in the Professional Growth Plan, the program faculty can recommend the termination of the student from the program to the DPS department head. If the department head endorses the recommendation of the program faculty, the recommendation is then forwarded to the Dean of the Graduate College for review and action.

The primary reason for possible termination is unsatisfactory academic progress and/or a pattern of professional behaviors that do not meet the UArizona School Psychology Professional Preparation Program Professional Standards (see Appendix G). This includes meeting standards set out by the State of Arizona as well as professional organizations (NASP and APA). In addition, if a student fails the EdS Comprehensive Examination (i.e., Praxis II) twice, they will be terminated from the program unless the student appeals successfully with the DPS Department Head to sit for a third examination.

Discrimination and Anti-harassment Policy

The University of Arizona is an equal opportunity, affirmative action institution. The University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, or gender identity in its programs and activities. Additional information can be found at: <https://www.titleix.arizona.edu/> The following persons have been designated to handle inquiries regarding the nondiscrimination policies:

Mary Beth Tucker
Associate Vice President of Equity & Title IX Coordinator
Division of Equity, Inclusion, & Title IX
(520) 626-6765

ADA/504 Compliance Officer
Amanda Kraus, Ph. D.,
Assistant Vice President, Campus Life
Executive Director, Disability Resources & ADA/504 Compliance Officer
501 N. Highland Avenue
Phone: (520) 621-6501
akraus@email.arizona.edu

Anyone who believes that they have experienced sexual harassment or discrimination should call the Office of Institutional Equity (OIE). They will be transferred to an individual with expertise in these areas for advice on handling the situation and information on filing a complaint. The University's nondiscrimination and anti-harassment policy can be found here <https://equity.arizona.edu/policies-procedures>

Student Grievance Procedure

The Graduate College has a student grievance procedure to ensure that students perceiving unfair treatment have access to a standard mechanism to resolve that grievance. Details of this procedure are found at <https://grad.arizona.edu/policies/academic-policies/grievance-policy>

Confidentiality of Reports of Discrimination

Employees of the Equal Opportunity and Affirmative Action Office, the Dean of Students Office, and responsible administrators receiving reports of discrimination, including harassment, will respect the confidentiality of the information they receive, except where disclosure is required by law or is necessary to facilitate legitimate University processes.

Policy Violations

Except for incidents where both parties to a claim of alleged discrimination or harassment are students, the Equal Opportunity and Affirmative Action Office will investigate allegations of violations of this policy and make appropriate recommendations in accordance with its established procedures. If both the accused and the accuser are students, the Dean of Students Office enforces this policy.

Rights and Responsibilities Regarding Disability Access

The University of Arizona is committed to equal educational opportunities for disabled students and recognizes that reasonable accommodations or modifications may be necessary to ensure access to campus courses, services, activities, and facilities. The Disability Resource Center (DRC) is the office designated by the university to review disability documentation, determine reasonable accommodations, and develop plans for the provision of such accommodations. An equally important part of the DRC is serving faculty in designing educational environments that are inclusive. For more information, visit the DRC website at <http://drc.arizona.edu/>

Code of Academic Integrity

Integrity is expected of every student in all academic work. The guiding principle of academic integrity is that a student's submitted work is the student's own. Students engaging in academic dishonesty diminish their education and bring discredit to the academic community. Students shall not violate the Code of Academic Integrity (Appendix B) and shall avoid situations likely to compromise academic integrity. Students shall observe the provisions of the code whether or not faculty members establish special rules of academic integrity for particular classes. Failure of faculty to prevent cheating does not excuse students from compliance with the code. Any attempt to commit an act prohibited by these rules will be subject to sanctions to the same extent as completed acts. The procedures for reviewing a suspected violation are found in the complete Code of Academic Integrity available in the Dean of Students Office, Robert L. Nugent Building, or visit <https://deanofstudents.arizona.edu/student-rights-responsibilities/academic-integrity> .

Professional Expectations

Students are also responsible for adhering to professional expectations from many organizations. These organizations include, but may not be limited to ethical standard from professional associations such as

the American Psychological Association and the National Association of School Psychologists, the Arizona Department of Education, the Arizona Board of Regents, the University of Arizona, the College of Education and district policies where fieldwork is being completed. The documents titled Professional Expectations for School Psychology Candidates and School Psychology Professional Preparation Program Standards can be found in the Fieldwork Handbook that is revised annually.

UArizona Social Media Guidelines

Students are expected to conduct themselves in accordance with UArizona Social Media Guidelines and any relevant NASP or APA ethical codes. The UArizona Social Media Guidelines can be located at <http://policy.arizona.edu/employment-human-resources/social-media-guidelines>

Leaves of Absence (LOA)

Academic Leaves

Academic LOAs (i.e., leaves to take course work at another university, for research, field work, internships, professional development, etc.) are handled on a case-by-case basis by the student's department and the Graduate College. School Psychology students considering such leaves should begin by speaking with their advisor.

Medical Leaves

With appropriate documentation from a medical provider, graduate students in degree programs may be granted a Medical Leave of Absence by the Dean of the Graduate College. Under extraordinary circumstances, LOAs may be granted retroactively for up to one year. Students will be readmitted without reapplying to the department and the Graduate College. Only when the LOA is approved prior to the beginning of the semester for which the LOA is being sought will students be exempted from fees for that semester. Only academic services or facilities available to the general public can be used during the LOA.

Personal Leaves

Graduate students in degree programs may be granted a Leave of Absence for a maximum of one year throughout the course of their degree program by the Dean of the Graduate College. LOAs may be granted retroactively for up to one year. LOAs are granted on a case-by-case basis for compelling reasons including birth or adoption of a child, personal or family reasons, medical reasons, military duty, or financial hardship. Students will be readmitted without reapplying to the department and the Graduate College at the expiration of the LOA. Only when the LOA is approved prior to the beginning of the semester for which the LOA is being sought will students be exempted from fees for that semester. Only academic services or facilities available to the general public can be used during the LOA.

Leaves of Absence may affect the status of a graduate student's financial aid. Students are responsible for determining the requirements of their funding agency and/or academic unit prior to applying for a Leave of Absence. Failure to obtain a Leave of Absence or remain in continuous enrollment may result in penalties (see for continuous enrollment policy: <https://grad.arizona.edu/policies/enrollment-policies/continuous-enrollment>) policy).

Fingerprint Clearance Card

An identity verified fingerprint clearance (IVP) card is required of program students. It must be provided to the Program Director, or their designee, before a prospective student may matriculate into the program. Information on obtaining the IVP fingerprint clearance card may be found here:

<https://new.coe.arizona.edu/academic-advising/fingerprint-clearance-requirement>

Chapter 4. Resources to Help Students Master Program Aims and Commence Lifelong Learning

The School Psychology program is committed to helping its students master program aims and launch their careers as lifelong learners. This also includes students' transition from undergraduate study and its emphasis on individual course performance, to the rigors of graduate and professional study and its emphasis on mastery of complex and integrated skills and knowledge. For many, the transition signals much greater emphasis on self-directed inquiry and discovering how to access the extensive resources available to all students enrolled in a Research-Intensive university such as the University of Arizona. Faculty members, especially each student's advisor, assist in this process. Some of the university-wide and program-specific resources supportive of that process—in all of its intellectual, cultural, professional, personal, and financial aspects—are listed here.

Research and Field Study Resources

University Information Technology Services (UITS)

The University Information and Technology Services (UITS) Lab is located on the 1st floor of the Education Building in Tucson, and is available for use as an electronic classroom equipped with 40 student machines containing the latest software. Computer equipment from the UITS can be borrowed both by faculty and students for making presentations in classes. Further information is available at: <http://oscr.arizona.edu> or (520) 621-6727. Information technology support services can be reached at: <https://it.arizona.edu/get-support> or at 520-626-8324.

Computer Center (UITS)

The Computer Center (UITS) houses UITS and the University's mainframe computers. The mainframe machines are linked to personal computers in the College of Education. Educational and informational facilities are also available in the Center and a technical reference room contains reference manuals, various technical books and periodicals. Many Computer Center publications are available. The Center provides programming consulting services and conducts non-credit short courses open to the public. For further information about their services, visit the UITS website at <https://directory.arizona.edu/university-information-technology-services-uits> or (520) 626-TECH (8324), the UITS 24/7 Helpdesk number.

Main Library

The University of Arizona Library contains more than 1.5 million books, bound periodicals, microforms, maps, government publications and other materials. The library is committed to providing all possible support services to students to facilitate their learning and obtaining scholarly documents either within the library system, through inter-library loan, or via online computer database searches by visiting <http://www.library.arizona.edu>.

Library (College of Law)

The College of Law Library is one of the best legal research facilities in the Southwest, with a collection of over 300,000 volumes. The latest in computer-based legal research is available through LEXIS and

WESTLAW, and there is a computer lab for word processing, computer assisted legal instruction, and research.

Library (University Medical Center)

The Arizona Health Sciences Library (AHS) is a member of the [National Network of Libraries of Medicine](http://nnlm.gov/) (NNLM; <http://nnlm.gov/>). The primary purpose of AHS is to serve the students, faculty, and staff of the University of Arizona's Colleges of Medicine, Nursing, and Pharmacy, as well as University Medical Center. Library collections are also accessible for other members of the University of Arizona community. Research and professional practice articles important to school psychologists may be housed here. The AHS library collection contains 225,195 cataloged volumes, 95,357 monographs, 129,838 journals, micro fiche/files/cards 1799, and 90 computer software(s)/CD-ROM.

Office of the Vice President for Research

The Office of the Vice President for Research processes all sponsored research proposals submitted by the faculty, students, and staff, maintains records of all sponsored research, assists faculty and staff in aspects of proposal preparation, and helps in locating sponsors for research projects. PhD students sometimes assist faculty in this regard. A computerized information system maintained by this office can produce various reports on many aspects of the University's total research program. Information contained in reports generated by this office is available to the general public and may be of value to local and state government agencies; they may also be informative to PhD students. For further information about the services this office provides, please visit <https://research.arizona.edu/> A collection of books and periodicals that provide information on the research programs of many federal agencies and foundations is available in this office. Copies of monthly publications that provide information on research programs that have recently been announced also are on file.

The School Psychology Assessment Materials Library

The School Psychology Assessment Materials Library has an extensive collection of assessment materials. In Tucson it is managed by the Program Coordinator while in Chandler students will check out materials from the graduate assistant or the program director. Included are measures of intelligence, aptitude, psychomotor abilities, personality, achievement, and neuropsychological functioning. Also available are various software scoring programs (e.g., WISC-V, WPPSI-IV, WAIS-IV, WJ-IV, KABC-II NU). Materials can be checked out for review. Students may not remove materials from the library without checking them out. Furthermore, it is essential that all test kits remain intact and unaltered. Students should never exchange components from one kit to another; they should never write on test kits, manuals, or on other testing materials. Lost, unreturned, damaged or altered kits will result in replacement costs for students. Such costs are frequently substantial. Additionally, students will receive a grade of 'I' in the course associated with the test kit use until arrangements are made for the replacement of any lost, damaged, or altered kits.

Financial Assistance

The past few years have witnessed increased tuition costs with static or declining financial support for students. The School Psychology program is keenly aware of these realities. There are three important potential sources for EdS students to consider. First, many students choose to find employment. In Tucson many graduate students across campus, and in the EdS School Psychology program, find support

as research assistants (RA), graduate assistants assigned to particular projects or campus centers (GA), or graduate teaching assistants (TA). Tucson students almost always independently locate these positions. They do so by inquiring, watching for job postings, checking with their advisor, networking with other students, and remaining scrupulously self-starting and proactive. More information on these positions can be found here: <https://grad.arizona.edu/funding/ga>. Assistantships are rarely available on the Chandler campus given its designation as a Distance Campus. However, the Chandler course sequence is arranged so that most students choose to work full-time from August to May of Year 1; the hope is that this employment helps to defray the cost of school while offering an opportunity to obtain relevant work experience. Positions may be located using Handshake, the UArizona job board <https://career.arizona.edu/jobs/handshake>. Additionally, extra-university agencies, companies, and schools sometimes offer part-time positions related to school psychology.

Finally, the Office of Financial Aid is a potential resource for federal Stafford loans, university scholarships, and scholarship and loans from various private foundations. This is true for Chandler and Tucson students. In addition, scholarship funds and tuition waiver funds are available through the Office of the Associate Dean of the Graduate College for students from diverse backgrounds. The University of Arizona has a nationally known program for finding funding opportunities, Scholarship Universe. You can find additional information at <https://financialaid.arizona.edu/scholarshipuniverse>. All graduate students can discuss their financial needs with personnel at the Office of Financial Aid, Administration Building –Room 208, Tucson, AZ 85721. (520) 621-1858 or email at askaid@arizona.edu

Field Experience and Practicum Resources

The program enjoys strong affiliations with numerous public schools, as well as on-campus and off-campus service organizations approved for supervised fieldwork and practicum experiences. These affiliations afford students a range of opportunities to develop skills in consultation, psychotherapy, assessment and diagnosis, and direct intervention under the supervision of certified school psychologists, licensed psychologists, and allied professionals. Consistent with the scholar-practitioner model, students advance toward mastery of program objectives as they work in collaboration among university faculty and community professionals. The program works hard to secure community professionals who model lifelong learning and exemplify professionalism compatible with program objectives. The following sites have recently provided supervision of psychological services to our EdS students:

Tucson Area School Districts

Amphitheater Public Schools
Catalina Foothills School District
Flowing Wells School District
Marana Unified School District
Sahuarita Unified School District
Sunnyside School District
Tucson Unified School District
Vail Unified School District

Chandler Area School Districts

Balsz Elementary School District
Casa Grande Elementary School District
Chandler Unified School District

Deer Valley Unified School District
Florence Unified School District
Gilbert Public Schools
Higley Unified School District
Isaac Elementary School District
Kyrene Elementary School District
Mesa Public Schools
Paradise Valley School District
Phoenix Elementary School District
Phoenix Union High School District
Tempe Elementary School District
Tempe Union High School District

Student Support Services

Counseling and Psychological Services (CAPS)

Counseling and Psychological Services (CAPS), located in the Campus Health Service building offers psychological counseling to students to help them cope with personal problems so that they can successfully achieve their educational goals. Licensed professionals are available to provide brief treatment for anxiety, depression, difficulties with relationships, family problems, food/body image concerns, alcohol and drug (ADD) concerns, life crises and other issues. Other available services include consultative services by phone, online screenings for depression, eating disorders, suicide, alcohol, and anxiety, and support groups for eating and body image. There are also classes specifically for graduate students on strategies for success. CAPS can be found at <https://caps.arizona.edu/>

Life & Work Connections

UArizona Life and Work Connections provides health and wellness services for the UArizona community <https://lifework.arizona.edu/>. This includes assistance with child, adult, and elder care. Graduate students may be eligible for childcare assistance (<https://lifework.arizona.edu/parents-guardians>) and/or sick and back-up childcare assistance (<https://lifework.arizona.edu/sick-and-backup-childcare>).

Writing Center

The UArizona Writing Center is part of the Think Tank and resources can be found here <https://thinktank.arizona.edu/writing-center>. Students can utilize free drop-in writing support and paid tutoring. The Writing Center also offers workshops and trainings that support students in developing their professional writing skills.

The Strategic Alternative Learning Techniques (SALT) Center

The Strategic Alternative Learning Techniques (SALT) Center is a freestanding, fee-based department within the Division of Campus Life serving students with Learning Disabilities or Attention Deficit Hyperactivity Disorder (ADHD). SALT students receive individualized educational planning and monitoring, assistance from trained tutors with course work, and an array of workshops geared toward the individual academic needs of these students. Other services include a "drop-in" SALT Writers Lab or the SALT Math Lab. For details see <https://www.salt.arizona.edu/>

Estimated Program Costs for the First Year of Full-time Study

University tuition and education-related costs vary according to a student's situation. Please use the following links to estimate what it would cost to be a student in the School Psychology EdS program (Tucson Campus):

Estimated cost (<https://financialaid.arizona.edu/cost/graduate-professional>) and registration costs per semester (<http://www.bursar.arizona.edu/students/fees/>)

Students at UArizona Chandler pay a fixed tuition rate of \$625 per credit (as of Summer 2022). This rate applies regardless of residency status.

General Information for Students Admitted to the Program

Housing

School psychology students may find housing available through a variety of agencies. Applicants are encouraged to apply for housing at their earliest convenience. To obtain campus housing information, visit <https://www.arizona.edu/student-life>

Registration

After the student is admitted to the Graduate College, students can register through the Online Registration System: UAccess (<http://uaccess.arizona.edu>) from any Internet enabled computer anywhere in the world. Please see the Office of the Registrar instructions on their How to Register for Courses page (<https://registrar.arizona.edu/records-enrollment/enrollment/how-register-classes>).

To utilize UAccess for registration, each student must know their NetID and password. To create a NetID, each student will need to know their student identification number, and their personal identification number, both of which are supplied in the Certificates of Admission received from the Graduate College. For additional information concerning registration procedures go here: <https://www.arizona.edu/registering-classes> .

Chapter 5. Faculty Members and Their Roles

Faculty members fulfill many important roles for EdS students. This includes academic and clinical advisement, as well as modeling the roles, values, and skills needed for professional practice. A faculty advisor is assigned prior to a student's entry to the program.

School Psychology Faculty

**Jina Yoon, Faculty Chair and Professor (Ph.D., Texas A&M University)
Licensed Psychologist and NCSP.**

Dr. Yoon received her doctorate in School Psychology from Texas A&M University and Master's degree in Early Childhood Special Education from the University of Texas-Austin. Dr. Yoon completed her pre-doctoral psychology internship in Houston Independent School District, TX (APA approved) and her post-doctoral fellowship in Child Clinical at Scott and White Memorial Hospital in College Station, TX. Before joining the faculty at the University of Arizona, Dr. Yoon was a faculty member for 16 years at Wayne State University in Detroit, MI.

Dr. Yoon's research focuses on emotional and social development of children and adolescents and on school environment as an important developmental context, including victimization in school, peer relationships, and teacher-student relationships, with a special emphasis on early intervention and prevention. She has authored a number of peer reviewed articles and book chapters in this area and has conducted large scale projects funded by federal and private sources. She served as an Associate Editor of the Journal of School Psychology (2014-2018) and serves on the editorial boards of School Psychology Review, Journal of School Violence, Journal of Youth and Adolescence, and Korean Journal of School Psychology. Dr. Yoon's teaching interests include developmental psychopathology, child and adolescent psychotherapy, and intervention and prevention sciences. She is currently the director of the Ph.D. program in Tucson.

**Michelle Perfect, Associate Professor (Ph.D., University of Texas-Austin)
Licensed Psychologist and AZ certified school psychologist.**

Dr. Perfect received her B.A. in Psychology and History from Ithaca College (NY), her M.A. in Psychology from New York University, and her PhD in Educational Psychology with a School Psychology Specialization from the University of Texas at Austin in 2004. She completed her pre-doctoral internship in an APA-approved program in Child and Adolescent Psychiatry at the University of Medicine and Dentistry of New Jersey in Newark, NJ. She completed two years of postdoctoral fellowship training. Her first year was a Postdoctoral Fellowship (2004 – 2005) in Pediatric Psychology (including providing services at a school-based mental health clinic) at the University of Texas Medical Branch in Galveston, TX and her second year was a Postdoctoral Fellowship in Health Psychology and Biostatistics at Scott and White Memorial Hospital in Temple, TX.

She has authored and co-authored several publications, conference presentations, and book chapters on children with chronic health conditions or physical disabilities, mental health service delivery, and maltreatment. Her ongoing clinical and research interests include understanding and intervening to improve the mental health and educational functioning of youth who have chronic medical conditions (e.g., diabetes), evidence insufficient sleep duration or other sleep disturbances, or experience adversities (e.g., maltreatment, trauma). She has received funding from the University of Arizona Foundation Faculty Seed Grants Program, Institute for Mental Health Research, and American Diabetes Association. She was the College of Education's 2012 Erasmus Fellow and received the 2013 Smith

Junior Faculty Award. Dr. Perfect's current areas of teaching include child development, child psychotherapy, early childhood assessment and intervention, and school-community mental health service delivery practicum. Other areas of research and teaching interests include pediatric psychology, child and adolescent mental health, psychopharmacology, childhood maltreatment, and personality assessment.

**Desireé Vega, Associate Professor (Ph.D., Ohio State University)
Licensed Psychologist and NCSP.**

Dr. Vega received her B.A. in Psychology from Binghamton University-State University of New York (SUNY) and both her M.A. and doctorate in School Psychology from The Ohio State University. She completed her pre-doctoral internship in the Omaha Public Schools (OPS) district through the Nebraska Internship Consortium in Professional Psychology, an APA accredited and APPIC approved internship program. Dr. Vega worked as a bilingual school psychologist at OPS from 2010-2013. Prior to joining the faculty at the University of Arizona, she was a faculty member in the School Psychology program at Texas State University from 2013-2016.

Dr. Vega's research focuses on three primary areas: 1) The assessment of culturally and linguistically diverse students, including utilizing best practices and training culturally competent school psychologists; 2) Identification of the significant factors, which contribute to the academic success of African American and Latino youth in the K-12 pipeline (i.e., culturally responsive intervention and instructional practices); and 3) Access to higher education among urban youth, including the role of school psychologists in the transition from high school to college. Dr. Vega also focuses on the training of bilingual school psychologists and served as a co-principal investigator on the U.S. Office of Special Education Programs, U.S. Department of Education, \$1.03 million, 5-year grant at Texas State University.

**Jennifer Kirkpatrick, Associate Professor of Practice (Ph.D., University of Arizona)
EDS Program Director, Tucson Campus, Licensed Psychologist and AZ Certified School Psychologist.**

Dr. Kirkpatrick earned her B.S. in Psychology from the College of William and Mary, her M.S. in Special Education from Syracuse University, and her Ph.D. from the University of Arizona, Department of Educational Psychology. Dr. Kirkpatrick worked as a school psychologist in Arizona for 13 years in a variety of settings including public schools, public charter schools, and Bureau of Indian Education schools. Prior to becoming a school psychologist, Dr. Kirkpatrick worked as a special education teacher for students with moderate to severe Autism. Dr. Kirkpatrick has served as a Response to Intervention (RTI) specialist, an Arizona Department of Education RTI coach and trainer, and a Reading First assessment coordinator. She also has an extensive background in the implementation of school-wide, data-based decision-making systems. She is currently the program director of the UArizona -- Tucson Program in School Psychology.

Dr. Kirkpatrick is the Training Director of the UArizona Psychology Internship Consortium, a doctoral level internship collaborative with Tucson Unified and Sunnyside Unified School Districts. She is also the fieldwork coordinator for the School Psychology PhD and EdS programs on the Tucson Campus.

**Marsha Spencer, Associate Professor of Practice (Ph.D., Arizona State University)
EDS Program Director, Chandler Campus, Licensed Psychologist, NCSP, AZ Certified School Psychologist.**

Dr. Spencer received her B.S. in Psychology and Sociology from Iowa State University, her M.A. in Educational Psychology from Arizona State University, and her Ph.D. in Educational Psychology from Arizona State University. She is a Licensed Psychologist in Arizona and a Nationally Certified School Psychologist. Dr.

Spencer has worked for the Tempe Elementary School District and Mesa Public Schools as a School Psychologist before and during her time with to the University of Arizona. Dr. Spencer's teaching interests focus on psychoeducational assessment and supervision issues. Beyond teaching graduate students, she also works to provide ongoing educational opportunities to practicing school psychologists. She is currently the program director of the UArizona – Chandler EdS Program in School Psychology.

**Lauren Meyer, Assistant Professor of Practice (Ph.D., University of Arizona)
Licensed Psychologist, NCSP, AZ Certified School Psychologist.**

Dr. Meyer earned her BA in Psychology and Justice Studies from Arizona State University. She earned her MA in Forensic Psychology from John Jay College of Criminal Justice (CUNY) where she studied the effects of violence on children and adolescents. Dr. Meyer earned her PhD in School Psychology from the University of Arizona, completing her predoctoral internship with the Louisiana School Psychology Internship Consortium (APA Accredited) in New Orleans, Louisiana. Upon graduation, Dr. Meyer moved to Madison, Wisconsin where she completed a joint post-doctoral fellowship with the University of Wisconsin-Madison Center for Education Research, where she supported the development of tools and training for tier 2 behavioral interventions, and with the Sun Prairie Area School District (SPASD), where she practiced as a school psychologist. After completion of her post-doctoral fellowship, Dr. Meyer worked full-time as a school psychologist and as the Equitable Multi-Level System of Support (EMLSS [RtI]) Coordinator for SPASD. She collaborated on and led the development of tiered supports at the elementary, middle, and high school levels.

Dr. Meyer has been an instructor with Mesa Community College (MCC) in Mesa, Arizona since 2010 where she has taught Introduction to Psychology, Psychology of Death and Dying, Educational Psychology, and Psychology and Culture. She has also served as an adjunct instructor with the University of Arizona and UW-Madison.

Dr. Meyer's research and advocacy interests include: 1) best practices in tiered academic and social-emotional-behavioral supports, 2) social-emotional learning and the effects of classroom practices and caregiver collaboration on student and educator well-being, and 3) the role of school psychologists in advancing mental health priorities in schools and communities.

**Michele Stathatos, Assistant Professor of Practice (Ph.D. University of Arizona)
NCSP, AZ State Certified School Psychologist**

Dr. Stathatos earned undergraduate degrees in Psychology and Cognitive Science at the University of California Santa Cruz, and a masters and doctoral degree in School Psychology at the University of Arizona. She completed an APA accredited internship at Avondale Elementary School District, and a postdoctoral position at Sunnyside Unified School District. Dr. Stathatos' dissertation investigated school psychologists' awareness, attitudes, and current practices with transgender youth. Her research is focused on creating supportive and inclusive school climates for sexual and gender minority youth.

As a practicing school psychologist, Dr. Stathatos has created guidelines surrounding supporting transgender and gender diverse students for school psychologists and school administrators. She also founded a diversity and inclusion club for students, and has trained teachers and school staff on inclusive practices for students with disabilities.

**Lindsay Balles, Assistant Professor of Practice (Ph.D., Arizona State University)
NCSPP, AZ Certified School Psychologist**

Dr. Balles received her B.S. and M.A. in Psychology from Northern Arizona University and her Ph.D. in Educational Psychology (emphasis in School Psychology) from Arizona State University. She is an Arizona and Nationally Certified School Psychologist. Dr. Balles has worked for the Scottsdale Unified School District and the Gilbert Public Schools as a School Psychologist before and during her time with the University of Arizona. Dr. Balles' teaching interests focus on school psychologist's roles and functions in the school setting, systems change, and psychoeducational assessment. In addition to teaching graduate students, Dr. Balles also mentors and supports student's during and after their completion of graduate school.

School Psychology Emeritus Faculty

Richard J. Morris, Professor Emeritus (PhD, Arizona State University)

Dr. Morris retired from the University of Arizona in August 2012 after 42 years of being a professor at both the University of Arizona and Syracuse University. He has been elected to the status of Fellow of the American Psychological Association (APA), Charter Fellow of the American Psychological Society, and Fellow of the American Association on Intellectual and Developmental Disabilities. He is also a licensed psychologist, a past Chair and Board Member of the state of Arizona Board of Psychologist Examiners, and a past Vice-President and Board Member of the National Register of Health Service Providers in Psychology. He currently serves as a member of the Board of Trustees of the American Psychological Association Insurance Trust. In 2006, Dr. Morris received the "Faculty Member of the Year" Award from The Arizona Psychological Association. Dr. Morris has authored or edited 13 books and more than 120 journal articles and book chapters in the areas of behavior disorders, psychotherapy, and ethical and professional issues in the delivery of psychological services. His books include *The Practice of Child Therapy, 4th edition* (with Thomas R. Kratochwill), *Evidence-Based Interventions for Students with Learning and Behavioral Challenges* (with Nancy Mather), and *Disability Research and Policy: Current Perspectives*. Dr. Morris' research interests include: the relationship between disability and juvenile delinquency, legal and ethical issues in the delivery of children's mental health services, and managing childhood aggressive and disruptive behaviors in the classroom.

**David L. Wodrich, Professor Emeritus (PhD, Arizona State University)
ABPP, Arizona Licensed Psychologist, Arizona Certified School Psychologist**

Dr. Wodrich received his Bachelor of Science in Psychology from Northern Arizona University in 1970, and his Ph.D. in School Psychology from Arizona State University in 1975. He also completed postdoctoral work in Clinical Neuropsychology at Phoenix Children's Hospital. He is a certified specialist by the American Board of Psychology (School Psychology), fellow of the American Psychological Association (School Psychology Division), a certified school psychologist, and licensed psychologist (Arizona). Dr. Wodrich's research interests concern the effect of pediatric illnesses on school success, inter-professional relations for students with chronic illness, pediatric school psychology, neuropsychology, and the effect of neurocognitive variables on school achievement. His teaching interests are in the area of psychopathology, applied behavior analysis, psychometric assessment, clinical neuropsychology, and pediatric school psychology.

APPENDIX A: Portfolio Table of Contents



University of Arizona School Psychology Program
EdS PORTFOLIO
Year 1 and Year 2 Working Portfolio

Table of Contents

I. Professional Development

Curriculum Vita

A statement of Professional Goals and Objectives

Plan of Study

Updated UArizona transcript

Documentation of other professional activities (e.g., conference presentation/attendance)

Current IVP Fingerprint Clearance Card

II. Field Experiences

Eligibility Criteria for Practicum

Practicum Placement Form

Practicum Student Fieldwork Plan

Practicum Student Performance Evaluation Form

Practicum Completion Letters

Practicum hours logs in chronological order

Current Insurance Coverage

III. Core Assignments

- Core Assignment #1: Functional Behavior Assessment (FBA) and Behavioral Intervention Plan (BIP) Case Report and rubric
- Core Assignment #2: Consultation Case Report and rubric
- Core Assignment #3: Comprehensive Psychoeducational Evaluation Report and rubric
- Core Assignment #4: Ethical and Legal Dilemma and rubric

Year 3 Internship Portfolio

Table of Contents

I. Professional Development

Curriculum Vita

A statement of Professional Goals and Objectives

Plan of Study

Updated UArizona transcript

Documentation of other professional activities (e.g., conference presentation/attendance)

Current IVP Fingerprint Clearance Card

II. Field Experiences

Eligibility for Internship

Internship Agreement

Current Insurance Coverage

Internship Plan

Internship Student Performance Evaluation form

Internship Student Self Performance Evaluation form

Internship hours and activities logs in chronological order

III. Core Assignments

- Core Assignment #1: Comprehensive Psychoeducational Evaluation and rubric
- Core Assignment #2: Functional Behavior Assessment and Positive Behavior Intervention Plan and rubric
- Core Assignment #3: Training presentation and rubric
- Core Assignment #4: Social and Life Skills Intervention Case and rubric
- Core Assignment #5: Academic Intervention Case and rubric

IV. Evidence of Competencies

Praxis Exam Report

Specific Portfolio Guidelines

1. Professional Development Section:

- a. Curriculum Vita
- b. Statement of professional goals and objectives
 - (1) Outline specific skill sets/competencies to be accomplished in becoming a certified school psychologist;
 - (2) Indicate how your learning has shaped your model of school psychology practice, based on the theory, research, and practice you have been exposed to, and
 - (3) Describe your personal strengths and challenges in professional and personal development. Avoid simply describing what was learned in each class. Instead, these reflections are a place to reflect on what you have learned in classes and to consider this knowledge in light of your individual professional and personal development, including strengths and challenges in areas such as communication, organizational skills, diversity issues, adaptability, initiative and dependability.
- c. Plan of Study
- d. UArizona transcript
- e. Document your participation in professional activities including attending conferences/workshops or any posters or conference presentations.
- f. Current IVP Fingerprint Clearance Card
 - (1) If you are unable to maintain a valid fingerprint card you will not be able to continue in the program.

2. Field Experiences Section

- a. Include documents related to practicum experiences such eligibility and placement forms, fieldwork plans, performance evaluations, completion letters etc.

3. Core Assignments Section

- a. Working Portfolio - Four assignments that highlight student mastery of various aspects of school psychology practice. Although most students follow a suggested course sequence, the contents may vary depending on which experiences students have completed.

- Core Assignment #1: Functional Behavior Assessment (FBA) and Behavioral Intervention Plan (BIP) Case Report and Rubric from SERP 517
- Core Assignment #2: Consultation Case Report and Rubric from SERP 638
- Core Assignment #3: Comprehensive Psychoeducational Evaluation Report and Rubric from SERP 694B
- Core Assignment #4: Ethical and Legal Dilemma and Rubric from SERP 696C

- b. Internship Portfolio – During internship_students are expected to develop an Internship portfolio based on cases assigned in their internship field experiences. The Internship Portfolio includes five core assignments

- Core Assignment #1: Comprehensive Psychoeducational Evaluation
- Core Assignment #2: Functional Behavior Assessment and Positive Behavior Intervention Plan
- Core Assignment #3: Training presentation
- Core Assignment #4: Social and Life Skills Intervention Case
- Core Assignment #5: Academic Intervention Case



APPENDIX B: University of Arizona Code of Academic Integrity

PRINCIPLE

Integrity and ethical behavior are expected of every student in all academic work. This Academic Integrity principle stands for honesty in all class work, and ethical conduct in all labs and clinical assignments. This principle is furthered by the Student Code of Conduct and disciplinary procedures established by **ABOR Policies 5-308 through 5-404** (see chapter 5), all provisions of which apply to all University of Arizona students. This Code of Academic Integrity (hereinafter "this Code") is intended to fulfill the requirement imposed by **ABOR Policy 5-403.A.4** and otherwise to supplement the Student Code of Conduct as permitted by **ABOR Policy 5-308.C.1**. This Code of Academic Integrity shall not apply to the Colleges of Law or Medicine, which have their own honor codes and procedures.

For further clarification, please visit the following website:

<https://deanofstudents.arizona.edu/student-rights-responsibilities/academic-integrity>



APPENDIX C: UArizona School Psychology Performance Concern Process

UA School Psychology Performance Concern Process

Orientation:

- Student given copy of *UA School Psychology Professional Standards*, with links to all applicable professional standards.
- Student signs *UA School Psychology Professional Standards* indicating understanding of the standards and the consequences for failing to meet them.

Concern is Initiated:

- May be initiated by UA Instructor, UA Staff, University Supervisor, Fieldwork Supervisor
- Concern may be submitted to the Program Director via phone call or email, but will subsequently be detailed via a *Performance Concern Form*

Minor Performance Concerns:

- Program Director meets with student to discuss the alleged concern and proposed remediation
- A *Response to Concern Form* is prepared and shared with student and relevant personnel

If the issue persists, student may be placed on a Professional Growth Plan

Major Performance Concerns:

- Program Director prepares a *Professional Growth Plan (PGP)* which outlines the alleged concerns, specifies the expectations which must be met and the support to be provided, as well as potential consequences for the student should it be deemed at a later date that the expectations have not been met
- Program Director convenes a Professional Growth Team to support the student
- Director and Team hold an initial meeting with student to discuss, sign and initiate the PGP.
- Director and Team hold a subsequent meeting to determine if expectations have been met.

If the student has not met the PGP expectations, the Program Director determines the appropriate consequence.

Alleged Conduct Violations:

- When circumstances warrant it, a student may be immediately removed from the field placement pending review.
- For alleged violations of ABOR Student Code of Conduct, the UA Code of Academic Integrity, the UA Professional Expectations for School Psychology Candidates, and/or the Arizona State Board of Education Professional Practices for Certificate Holders, Program Director conducts an appropriate review of the circumstances.
- Pending review, the student may be referred to the [Dean of Students Office](#).

Possible Consequences:

- Withdraws from course. Placed on PGP. Allowed to re-take course in future.
- Fails course (as determined by instructor). Placed on PGP. Allowed to re-take course in future.
- Withdrawn from program. Must petition for readmission.
- Dismissed from program.

* All appeals follow the process outlined at: <https://catalog.arizona.edu/policy/grade-appeal>

**APPENDIX D: UArizona School Psychology Professional Preparation Programs
Performance Concern Form**

Student Name:

College:

Program:

CONCERNS *(Summarize the events/circumstances that necessitated this referral)*

Describe the steps you have already taken to address this concern with the student.

Submitted by:

Date:

Position/Title:

Please return form to the Director of the program for which you are referring.

Persons with disabilities, who, with or without reasonable accommodations, are able to complete the essential requirements of the program, will not be discriminated against on account of their disabilities. Information concerning the accommodation policy can be obtained in the University of Arizona Disability Resources Center.

**APPENDIX E: UArizona School Psychology Professional Preparation Programs
Response to Concern Form**

Student Name:

College:

Program:

Met with student on:

Summary of concerns that were discussed:

Next steps:

Director:

Date:

Student signature if needed:

Date:

Persons with disabilities, who, with or without reasonable accommodations, are able to complete the essential requirements of the program, will not be discriminated against on account of their disabilities. Information concerning the accommodation policy can be obtained in the University of Arizona Disability Resources Center.

**APPENDIX F: UArizona School Psychology Professional Preparation Programs
Professional Growth Plan**

UA School Psychology Program
PROFESSIONAL GROWTH PLAN

Student Name:

Date:

College and Program:

Professional Growth Team Members:

STRENGTHS *(Optional)*

CONCERNS *(Summarize any events/circumstances that necessitated the creation of this growth plan.)*

Standards/Areas of Concern	Changes & Expectations
Learning Environment	
Measures	
Support	
Planning and Preparation	
Measures	
Support	
Instruction and Assessment	
Measures	
Support	
Professionalism and Growth	
Measures	
Support	

Behavior and Academic Standards (as delineated in the UA TPP Professional Standards document)	
Measures	
Support	

In order to successfully meet the expectations stated in this professional growth plan, the student must satisfactorily fulfill the terms of the plan set forth in the measures portion of the instrument.

Action to meet the measures will begin on the date of this conference by the student and the Professional Growth Team members.

A subsequent meeting will be conducted with the student and Professional Growth Team Members to assess the student’s progress with regard to the expectations listed in this document and to ascertain if more or different support is warranted. This meeting is scheduled for _____. At any time prior to or after that meeting, if any of the members of the Professional Growth Team feel that the student is not fulfilling all responsibilities or is unable to meet the expectations required by this document, a meeting will be called to discuss options for the future. The options may include but are not limited to:

- removal from course or clinical placement
- a failing grade in course (as determined by the course instructor)
- withdrawal from the teacher preparation program with the right to petition for re-admission*
- dismissal from the teacher preparation program

*If a petition is not submitted or is denied, the student will not continue in the program and, as a result, will not be recommended for certification.

SIGNATURES

_____	_____	_____
Professional Growth team member name & role	Signature	Date
_____	_____	_____
Professional Growth team member name & role	Signature	Date
_____	_____	_____
Professional Growth team member name & role	Signature	Date

I have read and been given a copy of this document. Any comments I have are attached.

_____	_____
Student Signature	Date

Subsequent Professional Growth Plan (PGP) Meeting Notes

Student Name:	
Meeting Date:	
Professional Growth Team Members Present:	
Description of Progress Made:	
Steps Still Needed for PGP to be completed:	
Next Meeting, if needed, Planned for:	
Additional Notes:	

SIGNATURES

Professional Growth team member name & role

Signature

Date

Professional Growth team member name & role

Signature

Date

Professional Growth team member name & role

Signature

Date

I have read and been given a copy of this document. Any comments I have are attached.

Student Signature

Date

As of _____, the student has successfully met the expectations delineated in this Professional Growth Plan.

Program Director Signature

Date

APPENDIX G: UArizona School Psychology Professional Preparation Programs Professional Standards

The University of Arizona has a responsibility to the educational community to ensure that individuals who are recommended to the State of Arizona for school psychology certification merit acceptance into the school psychology profession. As a student in a University of Arizona school psychology preparation program, you are expected to meet a number of professional standards, policies and requirements.

Academic Standards

The University of Arizona School Psychology program follows the NASP and APA standards for professional preparation.

- NASP Standards for Professional Preparation of School Psychologists (<https://www.nasponline.org/standards-and-certification/nasp-2020-professional-standards-adopted>)
- APA Standards of Accreditation (<https://www.apa.org/ed/accreditation/about/policies/standards-of-accreditation.pdf>).

The University of Arizona School Psychology program has aligned their curricula and assessments to these standards. Throughout your school psychology preparation program, there will be a series of benchmark assignments, including the capstone experience of internship, to assess your progress towards meeting them.

Behavior Standards

You are expected to behave professionally during the program, both as a student and a school psychology trainee, while on the UA campus and school district/field experience campuses. There are three categories of behavior standards to which you must adhere:

- Professional Standards
 - NASP Principals for Professional Ethics (<https://www.nasponline.org/standards-and-certification/professional-ethics>)
 - APA Ethical Principles of Psychologists and Code of Conduct (<https://www.apa.org/ethics/code/>)
- State of Arizona Standards:
 - *Arizona State Board of Education Professional Practices for Certificate Holders* (Appendix S)
- University of Arizona Standards:
 - *ABOR Student Code of Conduct* (<https://public.azregents.edu/Policy%20Manual/5-308-Student%20Code%20of%20Conduct.pdf>)
 - *Threatening Behavior Policy* (<http://policy.arizona.edu/education-and-student-affairs/threatening-behavior-students>)
 - *Non-Discrimination and Anti-Harassment Policy* (<http://policy.arizona.edu/human-resources/nondiscrimination-and-anti-harassment-policy>)
 - *Code of Academic Integrity* (<https://deanofstudents.arizona.edu/policies/code-academic-integrity>)
 - *Professional Expectations for UA School Psychology Candidates* (Appendix T).
- School District Standards:
 - District codes of conduct for faculty and staff

Knowledge of the Standards

You are required to review the aforementioned academic and behavior standards:

- The NASP and APA Standards are available at the links provided above.
- Copies of the *Arizona State Board of Education Professional Practices for Certificate Holders* will be distributed and discussed at the outset of the program.
- The University of Arizona standards for behavior (ABOR Student Code of Conduct, Threatening Behavior Policy, Non-Discrimination and Anti-Harassment Policy, Code of Academic Integrity) are available at the links provided above.
- The *Professional Expectations for UArizona School Psychology Candidates* will be distributed and discussed at the outset of the program and can be located in Appendix T.
- School District codes of conduct for faculty and staff must be obtained from your assigned school or district.

Adherence to Standards

Successful completion of the school psychology preparation program is dependent upon a student's ability to meet the academic and behavior standards. If a student's performance raises concerns about their ability to successfully complete the program, university or field-based professional educators in the program may initiate a *Performance Concern Form*. Depending on the seriousness of the issue, the student may be placed on a *Professional Growth Plan*, which identifies the steps for remediation, provides support, and establishes expectations that must be met. Possible consequences for not meeting the expectations in the *Professional Growth Plan* include removal from a course or clinical placement, a failing grade in a course, withdrawal from the school psychology preparation program with the right to petition for readmission, or dismissal from the school psychology preparation program. It is important to note that alleged violations of the ABOR Student Code of Conduct or the Code of Academic Integrity may lead to immediate removal from a course or field placement pending review. Alleged violations of the ABOR Student Code of Conduct will also be referred to the UArizona Dean of Students Office.