Graduate Outreach Assistant Announcement

The Center for East Asian Studies (CEAS), the Center for Latin American Studies (CLAS), and the Center for Middle Eastern Studies (CMES), the three Title VI area studies centers at the University of Arizona, are accepting applications for a .33 FTE Graduate Outreach Assistant (GOA) position. The GOA will assist in the development of K-16 teaching materials, events, and programming for the purpose of internationalizing curricula.

The GOA position is only open to graduate students in the College of Education (CoE). Applicants should have an interest in or experience with multicultural education. Preference will be given to applicants who are multilingual and have experience living abroad. As this position will involve liaising with educators and developing educational materials, K-14 teaching experience is preferred.

The position is 13 hours/week (.33 FTE) for the fall 2023 and spring 2024 semesters, with the possibility of renewal. Exact days and hours are to be determined and will include occasional evening and weekend engagements. Applicants for this position must be allowed to work in the U.S. and may not have another UA appointment of more than .25 FTE throughout the year. In some instances the GA might be able to hold up to a .33FTE as the appointment in addition to the GOA position that works for the 3 TVI UA NRCs. If you have questions regarding this matter, please reach out to Julie Ellison-Speight at jellison@arizona.edu for clarification.

The Outreach Assistant will work closely with the outreach directors of CEAS, CLAS, and CMES. An office in CLAS, located in the Marshall Building, will be provided. Duties will include: organizing education related professional development, creating content for center websites and social networking platforms, supporting center staff for on-campus and off-campus events, assisting in the development of internationally focused curricular materials, assisting with Teachers Collaborating Across Borders (TCAB).

Submit applications by July 2, 2023 (extended deadline), to Dr. Julie Ellison-Speight (jellison@arizona.edu). The application packet should include following documents as PDF, OpenOffice, or Microsoft Word files:

- CV
- Letter of interest
- Two references (including the names, titles, and email addresses)

Thank you for your interest in and consideration of this position. We look forward to your applications.